

## 2019 Promotions: no proposed? An appeal is what you need to do!

Luxembourg, 18 June 2019

On 18<sup>th</sup> June the list of proposals for promotion will be published: available in Sysper (file “promotion”)

**If you're on this list: Congratulations!!!**

**If your name is not on the list and you consider that you deserve a promotion, all hope is not lost. The Union Syndicale Fédérale Luxembourg suggests that you make an appeal in order to defend your rights:**

- You have five working days (except justified absences) to introduce your appeal:
- Your appeal must be:
  - factual
  - concise
  - based on your merits as reported in your auto-evaluation
  - must quote your level of responsibilities if needs be
  - must point out in which languages you work and also point out any exceptional work carried out during the year 2018.

Enclose a document on the “do and don’t” for your appeal

The appeals will be analyzed in September in order that a decision by the Joint Promotion Committee may be made with a view to a final publication of the people promoted being envisaged for November.

The Promotion Committees, made up of staff representatives and colleagues appointed by the Administration, have a quota of 5% allotted for appeals.

**Contacting USF Luxembourg is not just contacting an Union; it’s having access to expertise, a follow up, a daily availability**

[REP-PERS-OSP-USF-LUXEMBOURG@ec.europa.eu](mailto:REP-PERS-OSP-USF-LUXEMBOURG@ec.europa.eu)

**For more information:**

<https://myintracomm.ec.europa.eu/staff/EN/talent-management/appraisal-promotion/officials-promotion/previous-exercises/Pages/2019.aspx>

### Your Representatives

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